



*Esperanza Elementary*

REQUEST FOR PROPOSAL

**Annual Inspection  
Fire Alarm and Emergency System**

4956 W 3500 S

West Valley, UT 84102

(801) 305-1450

## SECTION I

### SELECTION SCHEDULE

- Notice of RFP:** June 18, 2024 through June 2, 2024 – published on the Esperanza Elementary website – [www.esperanzaelementary.org](http://www.esperanzaelementary.org)
- Submission Deadline:** July 2, 2024 by 5:00 pm to Eulogio Alejandre at [eulogio.alejandre@esperanzaelementary.org](mailto:eulogio.alejandre@esperanzaelementary.org): Proposals must be submitted in compliance with Section IV of this RFP.
- Award Date:** Friday, July 5, 2022

## SECTION II

### INTRODUCTION

- A. Esperanza Elementary (the “School” or “Esperanza”) is requesting proposals for the annual fire alarm and emergency system. The specifications for these services are in Section V of this proposal.
- B. Esperanza Elementary provides the environment that fosters what each student needs to become biliterate, multicultural, and to acquire the skills and attributes needed to effectively serve in our local and global community. Esperanza welcomes students of all backgrounds and ethnicities. Esperanza values a diverse school community. Esperanza’s school design helps all students to be academically successful.

- C. AWARD OF CONTRACT. The contract will be awarded to the offeror whose proposal is determined to be the most advantageous to Esperanza, taking into consideration the price and the evaluation factors set forth in this RFP.

## **SECTION III**

### **PROPOSAL INFORMATION**

- A. Proposals must be submitted in compliance with Section IV of this RFP.
- B. The services required and offered in a proposal should meet the needs described below. Only one proposal from each offeror may be submitted and considered. Offerors may include any special or unique services they plan to provide.
- C. Proposals will be evaluated by a committee appointed by the Esperanza Governing Board. The school will cooperate with all potential offerors, to the extent reasonably possible, in their attempt to obtain information. Discussions may be conducted with offerors who submit proposals for the purpose of assuring full understanding of, and responsiveness to, the solicitation requirements.
- D. It is understood that Esperanza's issuance of this RFP does not obligate Esperanza to accept any of the proposals submitted in response to this RFP, nor does it guarantee that Esperanza will in fact accept any of the said proposals. No agreement exists on the part of Esperanza and any offeror until a written contract is approved and executed by the Esperanza governing board.
- E. This RFP does not obligate Esperanza to pay for any costs of any kind whatsoever that may be incurred by an offeror or any third parties in connection with a proposal. All proposals, responses and supporting documentation shall become property of Esperanza
- F. At any time during the evaluation process the evaluation committee may, with appropriate approval, request best and final offers as provided for in Section 63G-6a-707.5, from responsible offerors who submit responsive proposals that meet any minimum qualifications, evaluation criteria, or score thresholds identified in this RFP.

## SECTION IV

### PROPOSAL REQUIREMENTS

- A. Proposals must contain a cover letter, which shall include the following:
  - a. A statement of the offeror's intent to provide the services outlined in this proposal
  - b. The legal company name
  - c. Complete company address
  - d. Company contact person's name, phone number and email address
  - e. Company's website address
  - f. Signature and position/title of company's authorized representative
  - g. The date of submission
  
- B. Proposals must address the Proposal Specifications set forth in Section V below.
  
- C. Proposals must be emailed to Eulogio Alejandre at [EAlejandre@esperanzaelementary.org](mailto:EAlejandre@esperanzaelementary.org) on or before July 5, 2022 at 5:00 p.m. Proposals should be in a PDF format. **All Cost information provided by the offeror must be contained in a separate pdf file and clearly identified as cost information.**
  
- D. Proposals must be signed by the offeror.

## SECTION V

### SPECIFICATIONS

#### Description of Work

Annual fire alarm, fire sprinkler, backflow preventer, fire hydrant and fire extinguisher inspections.

\*\*\*LIFT RENTAL REQUIRED FOR TESTING OF DUCT/CO DETECTORS IN GYM/LUNCHROOM AREAS.

Proposal must include delivery and pick-up.

#### Services to be completed

Location – One Building 4956 West 3500 South West Valley City, Utah 84403

Inspect 1- Gamewell S3 panel + 1- booster, 2- pulls, 69- smoke/heat, 19-CO2, 8- duct, 80- horn/strobes, 1- flow & 2- tampers

1. Inspect 1- wet system
2. Inspect 1- fire riser & 1- landscape backflow preventers
3. Flow, exercise & grease 1- hydrant
4. Inspect 9- fire extinguishers
5. Parts, services, labor, and fees

## **SECTION VI**

### **EVALUATION CRITERIA**

#### **Criteria Unrelated to Cost**

- A. Experience and qualifications of offeror (20 points)
- B. Scope of services (30 points). This is an evaluation of how the proposed scope of services fits the needs of Esperanza.

#### **Criteria Related to Cost\***

- C. This criterion is based on the cost proposed in section V(B)(4) above (50 Points).

Total points available based on Evaluation Criteria: 100 points.

\*NOTE: Cost is evaluated and scored independently.